**AWTTA – Meeting Minutes****Date: 3 May 2024****Location of Meeting:** AWTTA Clubhouse**Start of Meeting:** 5.30pm**Status:** **Approved****Present:** Terry Caldwell (President), Ian Radley (Vice-President), Janet Freer (Secretary), Rick Woods (Treasurer), Ashley Harding, Andrew Welsh, Ashley Wurtz**Apologies:** Nil**Absent:** Chris Grealy, Joe Muller**Agenda Item 1: Approval of Minutes from Meeting held on 01/03/2024.****Mover:** Rick Woods **Seconder:** Ashley Wurtz *Accepted***Agenda Item 2: Matters Arising from Previous Meeting**

Nil, only Action and Grant Items to be considered.

Agenda Item 3: Action and Grant Items**a. Action items**

- **Annual-17 Online Child Safe Sport Training** – still to be completed by Chris Grealy
- **01/24 State Pathways Session EOI** – preferred dates not available.
- **02/24 Club facilities improvements** – Andrew Kaye still to provide update from meeting with AlburyCity.
- **03/24 Insulation of playing area** – pending availability of grant.
- **05/24 Mowing roster and equipment** – thanks extended to members who have donated equipment. Roster to now be finalised.
- **09/24 Working Group – Vision & Mission Statements** – Ash Harding spoke to the drafts prepared and feedback provided. Feedback will now be sought from members via President's email (link to website) and hard copies displayed at the Club. Two weeks to be allowed for feedback to be provided either via email to the Secretary or complete form available from the Club Office.
- **10/24 First Aid Officers** – Terry Caldwell reported that three members have completed the training provided via the Yacht Club. Secretary to contact session coordinators to encourage them to undertake a relevant course, with cost to be reimbursed by the Club.
- **11/24 Playing tables** – a quote has been received for four tables and included in application for equipment funding from TTA. Replacement tops are also available at significantly reduced cost. Once new tables have been delivered, tenders will be sought from members interested in purchasing a second-hand table.

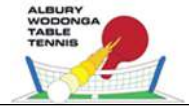
MOTION: *That Ian Radley arrange for four new table tennis tables, replacement table tops for two tables and 40 plastic bats for schools use, to be purchased from Table Tennis World once outcome of TTA grant application is known.*

Mover: Terry Caldwell **Seconder:** Ashley Harding *Accepted*

- **12/24 Debit card for purchases by members** – to be made available as required.

b. Grant items

- **01/24 AlburyCity Event Partnership Program** (support for tournaments hosted by AWTTA) – \$1,000 received on 24/04/2024. Acquittal to be completed at the end of year.
- **02/24 TTA Equipment & Facilities Grant** (maximum of \$2000 available) – contribution towards purchase of new tables. Application submitted by Terry Caldwell on 08/04/2024 – outcome pending.



Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

Mover: Ian Radley **Seconder:** Rick Woods *Accepted*

Agenda Item 5: Treasurer's Report

Report provided for the period ending 30 April 2024.

Net surplus for the month of April 2024	\$1,204.94 Cr
Net cash position as at 30 April 2024	\$161,759.28 Cr

Noted that revenue from Pennant and Keenagers session fees, schools/groups and canteen takings were all down on this time last year.

Mover: Ashley Wurtz **Seconder:** Ashley Harding *Accepted*

Agenda Item 6: Matters from the President

- School bookings
Terry Caldwell and Ian Radley are currently covering the school sessions on Wednesday and Thursday afternoons. Rick Woods arranges invoice for Albury High once participants at each session have been confirmed. Lunch will be supplied by Club for volunteers assisting with the Wednesday sessions.
- Upcoming tournaments
AWTTA Senior and Junior Tournaments (May 18 & 19) - 33 seniors and 53 juniors have registered to date for these tournaments. Noted that the closing date for entries has been extended until Tuesday 7 May. Terry Caldwell to confirm numbers with Kerry Bell for catering. Volunteers sought to assist with tasks during both days.

Country Championships (June 8-10) – Ash Harding coordinating. Entries close Friday 17 May. Club to pay entry fee for teams. Orders also being taken for Club shirts.

Agenda Item 7: Matters from the Pennant Coordinator

- Winter Pennant update
Ian Radley advised that the Winter season has commenced with 92 players in 33 teams across four Divisions.
- Overall Pennant Coordinator
Ian Radley indicated he intends stepping down from this role at the end of this season.

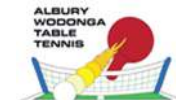
Agenda Item 8: General Business

- Cancer Morning Tea – Friday 17 May
Will be held during the Keenagers session at 10.00am – all invited. Some members are bringing a plate and Kerry Bell is baking scones. Donations will be collected on the day.
- Other Matters
 - North East Challenge shields have been engraved and are on display in the Club.
 - Ash Harding is undertaking repairs of the school bats where possible.
 - Cleaning of tables – currently being done by Keenagers each Wednesday. Ash Harding to also check with Sunday coordinators about cleaning tables as required.

Date of Next Meeting: Friday 5 July 2024 at 5.30pm.

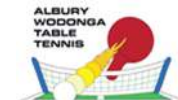
End of Meeting: 6.45pm

----- END OF MINUTES -----



APPENDIX A: Correspondence

Date received	Received from	Details
1/03/2024	JJ's Waste & Recycling	Invoice for February - 2 collections x 2 & 1 bins
3/03/2024	Delited Cleaning Services	Invoice for February cleaning
5/03/2024	AlburyCity	Invoice for Community Loan instalment
7/03/2024	Table Tennis Victoria	"Take it to the Table" TTV's March Newsletter
8/03/2024	Janet Freer	Updated NSW WWCC details
8/03/2024	Table Tennis Australia	TTA e-Newsletter
8/03/2024	Anshul Thakran, Table Tennis Australia	New Sporting Schools System - Digital Changes
11/03/2024	Belle, SpinTel TIO Complaints Manager	Update on NBN appointment time - no change
11/03/2024	SpinTel Customer Service	SpinTel Monthly Bill
11/03/2024	Customer Service, NSW Fair Trading	Refund for duplicate payment made to NSW Fair Trading
12/03/2024	Anshul Thakran, Table Tennis Australia	New Sporting Schools System - Provider Registration is live!
12/03/2024	Destination NSW	Applications now open - 2024/25 Regional Event Fund
13/03/2024	Claire Montgomery, TTA	Next webinar: Transporting and Travelling with Children and Young People
15/03/2024	Stuart Davidson	Copy of certificates for completed MPIO training
15/03/2024	Emily Bollingmoore	Copy of First Aid Certificate
19/03/2024	Tina Giles, Events Officer, AlburyCity	Event Partnership request for 2024 successful / invoice requested
20/03/2024	Andrew Weiss, Interim CEO, TTV	Final Notice of 2023 TTV AGM
21/03/2024	Jacob Major, Indie School	Request for group booking
22/03/2024	Andrew Weiss, Interim CEO, TTV	Revised: Final Notice of 2023 TTV AGM
26/03/2024	SpinTel Customer Service	NBN now connected
26/03/2024	ATO Publication Ordering Service	Change of registration details form
26/03/2024	Belle, SpinTel TIO Complaints Manager	Responses to queries about upcoming NBN connection
29/03/2024	Joe Muller	Evidence of completion of Child Safe Sport online modules
27/03/2024	Aaron Tuckfield, Table Tennis Australia	2024 TTA Equipment and Facilities Grant - opens Monday
2/04/2024	Accounts Table Tennis Victoria	Invoice for memberships paid during March
2/04/2024	Wormald Security	March Statement - amount owing from February
2/04/2024	JJ's Waste & Recycling	Invoice for March - 2 collections x 1 & 2 bins
2/04/2024	Ross Abbott, Schools Manager TTNSW	Hosting gala day for NSW primary and secondary schools event
3/04/2024	Table Tennis Victoria Marketing	Share Your Club's Success Stories with TTV
4/04/2024	Delited Cleaning Services	Invoice for March cleaning
4/04/2024	Belle, SpinTel TIO Complaints Manager	NBN plan details and closure of TIO complaint
4/04/2024	Table Tennis Victoria	"Take it to the Table" TTV's April Newsletter
5/04/2024	SpinTel Customer Service	SpinTel Monthly Bill
5/04/2024	Mark Athanitis, Albury High School	Request for school group booking for Term 3



Date received	Received from	Details
6/04/2024	Peter Jordan, Arrive on Time	Invoice for dishwasher repairs and receipt
10/04/2024	Stephen Pevitt, Facilities Lead, AlburyCity	AlburyCity Forward Works Program 24/25
10/04/2024	Andrew Weiss, Interim CEO, TTV	TTV CEO Update - 10 April
11/04/2024	Elders Insurance	Policy Lapse Advice
11/04/2024	Kerry May, Property Officer, AlburyCity	Proposed asbestos audits on Greenfield Park facilities
11/04/2024	Jason McKinnon, Williams Asbestos Solutions	Asbestos audits at Greenfield Park proposed for 16 April
12/04/2024	Table Tennis Australia	TTA e-newsletter - April
19/04/2024	Table Tennis Victoria	2024 Victorian Metropolitan Championships
19/04/2024	Jayden O'Brien, Steamers Rugby Union team	Query about hiring table tennis tables
23/04/2024	Stephanie Holumbiyevska, City of Wodonga	Move in May 2024 - marketing information
24/04/2024	AlburyCity	Remittance Advice for Event Partnership funding
24/04/2024	Anshul Thakran, Table Tennis Australia	Change of Contact and Officials HQ - Sporting Schools
29/04/2024	St John Ambulance National Online Shop	Invoice for first aid supplies
29/04/2024	Andrew Welsh	Child Safe Sport course modules completed
30/04/2024	Claire Montgomery, TTA	Sport Integrity Australia webinar invitation
1/05/2024	JJ's Waste & Recycling	Invoice for April - 2 collections x 1 bin
2/05/2024	Delited Cleaning Services	Invoice for April cleaning
2/05/2024	Table Tennis Victoria	"Take it to the Table" TTV's May Newsletter
Date sent	Sent to	Details
2/03/2024	Jemma Gardiner, Secretary, Albury Show Society	Gatekeepers for Albury Show - not pursuing this activity
3/03/2024	Oscar Yam, Events & Clubs Officer, TTV	Following up preferred date for State Pathways Session
11/03/2024	Registry Refunds, NSW Fair Trading	Completed form for payment of refund
19/03/2024	Graeme & Bruce Cook, Cook Design	Update on progress of quote
19/03/2024	Belle, SpinTel TIO Complaints Manager	Queries about upcoming connection of NBN
21/03/2024	Jacob Major, Indie School	Response to request for group booking
28/03/2024	Session Coordinators/First Aiders	First Aid training availability
28/03/2024	Oscar Yam, Events & Clubs Officer, TTV	WWCC details from Janet Freer for updating in RevSport
28/03/2024	Oscar Yam, Events & Clubs Officer, TTV	MPIO certificates from Stuart Davidson for updating in RevSport
5/04/2024	Mark Athanitis, Albury High School	Acknowledgement of school group booking for Term 3
8/04/2024	Aaron Tuckfield, Table Tennis Australia	Application for 2024 TTA Equipment fund grant
10/04/2024	Ross Abbott, Schools Manager TTNSW	Proposed dates for hosting of TTNSW schools event
11/04/2024	Jason McKinnon, Williams Asbestos Solutions	Confirmation of availability for Asbestos Audit on 16 April
19/04/2024	Jayden O'Brien, Steamers Rugby Union team	Response to query about hiring table tennis tables
25/04/2024	Current Sponsors	AWTTA Sponsors Newsletter
3/05/2024	Rod Petch, Petch Printing Pty Ltd	Order for trophy cups to be used at AWTTA Keenagers events