

**AWTTA – Meeting Minutes****Date: 6 September 2024****Location of Meeting:** AWTTA Clubhouse**Start of Meeting:** 5.30pm**Status:** **Approved****Present:** Terry Caldwell (President), Ian Radley (Vice-President), Janet Freer (Secretary), Rick Woods (Treasurer), Chris Grealy, Ashley Harding, Joe Muller, Andrew Welsh, Ashley Wurtz**Apologies:** Nil**Absent:** Nil**Agenda Item 1: Approval of Minutes from Meeting held on 05/07/2024.****Mover:** Rick Woods **Seconder:** Ian Radley *Accepted***Agenda Item 2: Matters Arising from Previous Meeting**

Nil, only Action and Grant Items to be considered.

Agenda Item 3: Action and Grant Items**a. Action items**

- **Annual-17 Online Child Safe Sport Training** – still to be completed by Chris Grealy.
- **02/24 Club facilities improvements** – Terry Caldwell reported that Andrew Kaye is still liaising with a builder and an update is expected soon.
- **03/24 Insulation of playing area** – pending availability of a grant.
- **11/24 Second-hand playing tables** – one old table tennis table still to be collected.
- **12/24 Asbestos warning labels** – still to be undertaken by third party (via AlburyCity).
- **13/24 Overall Pennant Coordinator vacancy** – Ashley Harding has commenced in this role as from the Spring Season. Completed.
- **14/24 Source different brand of balls for use by the Club** – Ian Radley reported that Stiga balls have been purchased for use. Completed.
- **15/24 Christmas Lunch 2024 arrangements** – menu choices offered by the Commercial Club were reviewed by Committee members. Alternate menu preferred – option three which had alternate options for soup, main course and dessert was selected. Suggested that details of the menu be circulated in the President's email and promoted by the Division Coordinators when seeking numbers. Payment of \$15 required by all attendees, with \$35 being subsidised by the Club from members' social funds. All members are invited to attend. Numbers need to be confirmed by the end of November.

b. Grant items

- **02/24 TTA Equipment & Facilities Grant** – contribution towards purchase of new tables. Rick Woods to send invoice to TTA to claim the \$2,000 grant awarded.
- **03/24 Albury Wodonga Connected Communities** – Introduction to Table Tennis for School Groups. Application for \$10,000 submitted by Terry Caldwell on 30/7/2024. Outcome still to be advised.

Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

Mover: Ian Radley **Seconder:** Ashley Wurtz *Accepted*



Agenda Item 5: Treasurer's Report

Report provided for the period ending 31 August 2024.

Noted that electricity costs were up on this time last year, while revenue from schools/groups and canteen sales had also increased on this time last year.

Mover: Ian Radley **Seconded:** Ashley Wurtz *Accepted*

Discussion was then held about transferring surplus funds from the Operating Account into another Term Deposit.

MOTION: *That \$40,000 be invested for a period of four months in a Term Deposit with the Bendigo Bank.*

Mover: Terry Caldwell **Seconded:** Janet Freer *Accepted*

Agenda Item 6: Matters from the President

- *Ovens and Mitta Schools tournaments*
To be held on Tuesday 17 and Thursday 19 September. Ian Radley to arrange for canteen supplies to be available and will oversee the activities on both days. \$6 to be charged per participant – Rick Woods to send an invoice on completion of the tournaments.
- *Brief report on schools sessions*
Terry Caldwell reported that on Wednesdays approximately 17 students from Albury High School attend the sessions with a couple of Keenagers volunteering to assist. On Thursdays there are approximately 30 students from James Fallon High School and Bruce Cowan assists Terry Caldwell at these sessions.
- *Issue with toilets often being clogged*
Terry Caldwell raised concerns about toilets being clogged after recent sessions. Session Coordinators to be asked to check toilets before locking up.
- *Wednesday evening session arrangements*
Discussion was held about options for sessions to be offered on Wednesday evenings going forward, given the low numbers participating and late cancellation of recent sessions. Decided that it was preferable to offer an open session for training and/or general practice subject to sufficient demand and the availability of session leader/s.
- *Mowing roster*
Terry Caldwell reported that five volunteers assisted with mowing around the Club on Saturday 24 August. Next mowing session scheduled for Sunday 8 September. Terry Caldwell will coordinate the team of volunteers who have offered to assist with these tasks.
- *Membership numbers for 2024*
Currently have 277 members (139 Competition and 138 Keenagers/Social), which includes 69 new members who have joined this year.
- *AWTTA Veterans Tournament on November 23 and 24*
Volunteers are required to assist with catering, canteen sales, and other general tasks on both days. Tournament Director and Referees are provided via TTV. Hoping that Table Tennis World will also have equipment available for sale during the tournament.

Agenda Item 7: General Business

- *Social Night*
Ian Radley proposed that the next Social Night be held on Friday 18 October. Maximum of 56 players for the handicap draw. Participants will be asked to bring a plate to share. Details to be provided closer to the time.



- **New Players**
Ian Radley commented that the recent Grading Night went well with 31 new players attending. Considerable promotion was done via Facebook and emails to schools.
- **Electricity costs**
Ian Radley commented on the increase in electricity costs. Members to be encouraged to ensure lights and heating/cooling are more efficiently used, and that table lights are turned off when not required. Ian Radley will continue to monitor electricity costs and providers for the Club.
- **AGM and 2025 Committee**
Preliminary discussion held about arrangements for the AGM. Committee members encouraged to consider other members who may be willing to undertake roles as part of the new Committee. Notice of meeting and nomination forms will be available for members in November.
- **Promotion**
AlburyCity's NSW Seniors Festival – expressions of interest are now open for activities to be held between March 3 to 16, 2025. Proposed that interested members of the public will be welcome to attend any Keenagers session and/or the Sunday session during the festival period. Terry Caldwell offered to complete the expression of interest form and submit to AlburyCity before the closing date.
- **Other Matters**
 - Ash Harding advised he had been approached by a group interested in attending a session at the Club. Details are still to be confirmed.
 - Andrew Welsh indicated he would be an apology for the next Meeting.

Date of Next Meeting: Friday 8 November 2024 at 5.30pm

End of Meeting: 6.46pm

----- END OF MINUTES -----



APPENDIX A: Correspondence

Date received	Received from	Details
5/07/2024	SpinTel Customer Service	SpinTel Monthly Bill
18/07/224	Lavington Auto Electrical	Not renewing sponsorship with Club
22/07/2024	Leonie Good, Australian Community Media	Border Mail "Join the Club" advertising feature invitation
29/07/2024	Table Tennis Victoria	2024 TTV Affiliates Mid-Year Survey
31/07/2024	Garry Whelan, Facilities Support Officer, AlburyCity	Placement of Asbestos warning labels to be undertaken by Williams Asbestos
31/07/2024	Delited Cleaning Services	Invoice for July cleaning
31/07/2024	Table Tennis Australia	TTA e-Newsletter - July
1/08/2024	Table Tennis Victoria	"Take it to the Table" TTV's August Newsletter
1/08/2024	JJ's Waste & Recycling	Revised Service Agreement and Calendar for 2 years starting 13/08/2024
1/08/2024	JJ's Waste & Recycling	Invoice for July -3 collections
5/08/2024	NSW Office of Sport	Sport Shorts July 2024
5/08/2024	Jennifer Farrington, SSV Ovens & Mitta Coordinator	Request for booking for SSV Ovens & Mitta Sport on 17 & 19 September
5/08/2024	Mark Athanitis, Albury High School	Request for school group booking during Term 3
6/08/2024	SpinTel Customer Service	SpinTel Monthly Bill
23/08/2024	AlburyCity - Procurement	Upcoming changes to AlburyCity's Purchasing & Payment Process
25/08/2024	Rick Woods	Copy of renewed NSW Working with Children Check details
27/08/2024	Peter Cocks, PC Consultancy	Dyson Grants update - next round open for applications in September
29/08/2024	Aaron Tuckfield, Table Tennis Australia Ltd	2024 Coach of the Year Awards - Nominations Open
29/08/2024	Aaron Tuckfield, Table Tennis Australia Ltd	2024 Volunteer of the Year Awards - Nominations Open
30/08/2024	Table Tennis Australia	TTA e-Newsletter - August
2/09/2024	Table Tennis Victoria	Invoice for membership fees paid during August
2/09/2024	JJ's Waste & Recycling	Invoice for August -2 collections x 1 bin
2/09/2024	Andrew Weiss, CEO (Interim) TTV	CEO Update - 2 September
3/09/2024	Melissa Nagle, Events Officer, AlburyCity	AlburyCity's NSW Seniors Festival 2025 - expressions of interest now open
4/09/2024	Delited Cleaning Services	Invoice for August cleaning
5/09/2024	Table Tennis Victoria	TTV Junior Leaders Program
Date sent	Sent to	Details
6/07/2024	Australian Government Dept Health & Aged Care	Advised agreement to release of information re 2018 grant application
7/07/2024	Sandra Eldridge	Following up feedback provided for Purpose and Vision Statement
15/07/2024	Kerry May, Property Officer, AlburyCity	Placement of asbestos warning labels in Clubroom
23/07/2024	Oscar Yam Table Tennis Victoria	Updated first aid details for Judy Gogoll for recording in RevSport
23/07/2024	Oscar Yam Table Tennis Victoria	Updated first aid details for Tony Harrington for recording in RevSport
23/07/2024	Andrew Kaye, AKPS	Contact details for Working Group members and copy of AWTTA PowerPoint



Date sent	Sent to	Details
30/07/2024	Table Tennis Victoria (online)	2024 TTV Affiliates Mid-Year Survey
30/07/2024	Albury Wodonga Connected Communities (online)	Grant application form - Introduction to table tennis for School Groups
5/08/2024	Jennifer Farrington, SSV Ovens & Mitta Coordinator	Confirmation of booking for SSV Ovens & Mitta Sport on 17 & 19 September
5/08/2024	Mark Athanitis, Albury High School	Confirmation of school group booking during Term 3
18/08/2024	Current sponsors	Sponsors Newsletter
