

**AWTTA – Meeting Minutes****Date: 8 November 2024****Location of Meeting:** AWTTA Clubhouse**Start of Meeting:** 5.30pm**Status:** **Approved****Present:** Terry Caldwell (President), Ian Radley (Vice-President), Janet Freer (Secretary), Rick Woods (Treasurer), Chris Grealy, Ashley Harding**Apologies:** Joe Muller, Andrew Welsh, Ashley Wurtz**Absent:** Nil**Agenda Item 1: Approval of Minutes from Meeting held on 06/09/2024.****Mover:** Ian Radley **Seconder:** Rick Woods **Accepted****Agenda Item 2: Matters Arising from Previous Meeting**

Nil, only Action and Grant Items to be considered.

Agenda Item 3: Action and Grant Items**a. Action items**

- **Annual-17 Online Child Safe Sport Training** – now completed by all Committee members.
- **02/24 Club facilities improvements** – Terry Caldwell reported that he has been liaising with Andrew Kaye and we will not be ready to submit an application to AlburyCity for the whole project in the current round of funding. Instead it is hoped that an application for the changerooms/storage areas stage (at the side of the existing playing area) will be ready to submit by the end of November, with the Clubrooms/kitchen/office stage (existing area across the front of the playing area) to be applied for in a future round.
- **03/24 Insulation of playing area** – pending availability of a grant.
- **12/24 Asbestos warning labels** – still to be undertaken by third party (via AlburyCity).
- **15/24 Christmas Lunch 2024 arrangements** – list available in the Clubroom for members to register their interest. Numbers to be finalised by the end of November.
- **17/24 AWTTA Veterans Tournament** (23 & 24 November) – registrations currently around 60, with entries closing tonight. Booking made at Albion Hotel for Saturday evening dinner – Ian Radley to confirm numbers. Volunteers are still needed to assist. Kerry Bell to coordinate catering and members to assist in the kitchen. Paul Pinkewich from Table Tennis World will have equipment available for sale.
- **19/24 AGM preparations and nominations for 2025 Committee** – it was decided to move the AGM from Friday 6 December to Saturday 7 December. The AGM will now be held at 12.00pm at the Commercial Club, preceding Christmas Lunch. Janet to send out Agenda and nomination forms soon. Nominations to close on Friday 29 November.

b. Grant items

- **02/24 TTA Equipment & Facilities Grant** – contribution towards purchase of new tables. Payment received on 24/10/2024. Completed
- **03/24 Albury Wodonga Connected Communities** – Introduction to Table Tennis for School Groups. Application for \$10,000 submitted by Terry Caldwell on 30/7/2024. Advised on 12/09/2024 that our application was unsuccessful.
- **04/24 ClubGRANTS (Commercial Club Albury)** - Facility and Equipment Improvements and Tournament Hosting for 2025. Online application submitted by Terry Caldwell on 18/9/24. Advised successful and received \$5,000 funding on 26/09/2024. Letter of thanks sent. Acquittal to be completed in 2025.



Agenda Item 4: Correspondence – Email/Mail

Refer Appendix A.

Letter of thanks from Margaret Chadwick for the recent Social Night was tabled at the meeting.

Mover: Ashley Harding **Seconded:** Chris Grealy *Accepted*

Agenda Item 5: Treasurer's Report

Report provided for the period ending 31 October 2024.

Noted that a grant for \$5,000 was received from the Commercial Club Albury in September and an equipment grant for \$2,000 was received from Table Tennis Australia in October. Revenue from Pennant and Keenagers fees, Schools/Groups and Canteen takings were all up on this time last year. Recording of key deposits was also discussed.

Mover: Chris Grealy **Seconded:** Ashley Harding *Accepted*

Agenda Item 6: Matters from the President

- 2025 Fees
Table Tennis Victoria have advised their annual membership and affiliation fees for 2025. Noted that each membership category increased by \$5 and our Club Affiliation will increase to \$500. Copy of information has been placed on Club noticeboards.
- Keenagers Social Event
Terry Caldwell reported that in lieu of a Melbourne Cup function, a lunch for members will be held on Friday 29 November. This will also be an opportunity to acknowledge our oldest Club member, Lotte Waldner, turning 90. Catering will be coordinated by Kerry Bell. To be funded from Keenagers Social Funds.
- Wednesday evening sessions
Numbers are low at this stage. Roster will end the week prior to Christmas. Leaders are Stuart Davidson, Bill Mitchell, Robert Oliver and Julie McKenzie-McHarg. Arrangements to be reviewed for next year.
- Update personal details form
Terry Caldwell tabled a form used by another organisation and suggested that it may be useful for the Club to collect similar information from members for use in an emergency. Secretary to review the Application for Membership to AWTTA form and incorporate additional questions as required.

Agenda Item 7: General Business

- Update to By-Laws
Ian Radley spoke to the proposed update to include additional By-Laws to provide guidelines when fill-in players are required when all teams are playing in finals for a Division.

MOTION: *That the following By-Laws be added to Section 8.2: Finals' Pennant Matches*

8.2.3 Fill-in Players when all teams are playing in Division 1, 2 or 3 finals

- 8.2.3.1 The Coordinator is responsible for organising fill-ins as per these guidelines.
- 8.2.3.2 Fill-in players should be chosen from players that have filled in within the current season.
- 8.2.3.3 The fill-in player, where possible, shall be of the same AWTTA ranking. i.e. Number 1 player, Number 2 player etc and shall be the next lower ranked player as per Ratings Central points.



- 8.2.3.4 In the event that no lower ranked player is available from the current season a Number 1 player with a maximum 70 Ratings Central points more, a Number 2 player with 50 points more or a Number 3 player with 30 points more can be used. Only one (1) player above points is allowed per team.
- 8.2.3.5 If a fill-in player for a Number 1 player with higher Ratings Central points is used, they cannot play both doubles.
- 8.2.3.6 If a fill-in player cannot be found from the current season the Coordinator may use a player from the Division below if within 50 points of the replacement player or a player that has filled-in within the last two seasons, using Ratings Central points for replacement reference.

8.2.4 Fill-in Players when all teams are playing in Division finals for Division 4

- 8.2.4.1 Coordinator is responsible for organising fill-ins with the best interest of fairness for the competition, taking into consideration the above guidelines.

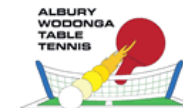
Mover: Ashley Harding **Seconder:** Chris Grealy *Accepted*

- Internet fee increase
Ian Radley reported that internet fees have increased from \$69 to \$84 per month, effective from 1 November, due to NBN minimum speed increase for businesses.
- Other Matters
 - Ash Harding advised that a Code of Conduct warning letter has been issued to Nathan Jackson.
 - Notification received of power outage on Tuesday 19 November, 9.00am to 3.00pm.

Date of Next Meeting: *to be advised after AGM*

End of Meeting: 6.45pm

----- END OF MINUTES -----



APPENDIX A: Correspondence

Date received	Received from	Details
6/09/2024	Chris Grealy	Child Safe Sport modules 2, 3 and 4 completed
7/09/2024	SpinTel Customer Service	SpinTel Monthly Bill
10/09/2024	Wormald (Service Albury)	Service fee for period 02/08/2024 to 01/02/2025
11/09/2024	Table Tennis Victoria	"Take it to the Table" TTV's September Newsletter
12/09/2024	Albury Wodonga Connected Communities	Grant application unsuccessful
12/09/2024	Mark Athanitis, Albury High School	Booking request for Term 4
12/09/2024	Sport Governance, Australian Sports Commission	National Gender Equity in Sports Governance Policy
18/09/2024	SAPIO Credit & Billing	Alarm Monitoring for period 15/09/2024 to 14/10/2024
19/09/2024	AlburyCity, Procurement Services	Reminder - Upcoming changes to purchasing and payment process
23/09/2024	Catherine Trinnick, Building Projects Officer, AlburyCity	AlburyCity Community Infrastructure Fund applications open 1 October
23/09/2024	Cody Luton	Updated NSW WWCC details
25/09/2024	Table Tennis Victoria	Recreation Victoria Sporting Club Grants Program now open
26/09/2024	Table Tennis Victoria	LGBTQI+ Inclusion in Sport 101 Session with Proud2Play
26/09/2024	Jeff Duck, General Manager, Commercial Club (Albury) Ltd	ClubGRANTS application successful for 2025
1/10/2024	Accounts Table Tennis Victoria	Invoice for Memberships paid during September
1/10/2024	JJ's Waste & Recycling	Invoice for September -2 collections x 1 bin
1/10/2024	Table Tennis Victoria	2024 Quarterly Year Fee now available
2/10/2024	Table Tennis Victoria	"Take it to the Table" TTV's October Newsletter
2/10/2024	Table Tennis Australia	TTA e-newsletter - September/October
3/10/2024	Delited Cleaning Services	Invoice for September cleaning
8/10/2024	SpinTel Customer Service	SpinTel Monthly Bill
11/10/2024	Table Tennis Victoria	TTV Corporate Cup Newsletter
15/10/2024	SAPIO Credit & Billing	Alarm Monitoring for period 15/10/2024 to 14/11/2024
16/10/2024	SpinTel Customer Service	Moving to a new NBN plan from November 2024
22/10/2024	Energy Locals	Electricity invoice for September 2024
24/10/2024	Table Tennis Australia Limited	Remittance advice for Equipment Grant
29/10/2024	NSW Office of Sport	On the Ball October 2024
29/10/2024	David Smith	Updated NSW WWCC details
30/10/2024	Gen Dohrmann, CEO TTV	CEO Update - TTV 2025 Membership & Affiliation Fees
31/10/2024	Delited Cleaning Services	Invoice for October cleaning
31/10/2024	Emily Bollingmoore	Request for raffle sponsorship for TAFE group project
1/11/2024	Table Tennis Victoria	Invoice for Memberships paid during October
1/11/2024	JJ's Waste & Recycling	Invoice for October -2 collections x 1 bin & 2 bins



Date received Received from (cont)

6/11/2024 SpinTel Customer Service
 6/11/2024 Gen Dohrmann, CEO TTV
 8/11/2024 Table Tennis Victoria
 8/11/2024 Chris Grealy
 8/11/2024 Margaret Chadwick

Date sent Sent to

12/09/2024 Mark Athanitis, Albury High School
 18/09/2024 ClubGRANTS (online application)
 27/09/2024 Jeff Duck & Board, Commercial Club (Albury) Ltd
 29/09/2024 Melissa Nagle, Events Officer, AlburyCity
 1/10/2024 Nathan Jackson
 13/10/2024 Oscar Yam, Events & Clubs Officer, TTV
 22/10/2024 Table Tennis Australia (online)
 31/10/2024 Delited Cleaning Service
 1/11/2024 Current sponsors
 5/11/2024 Emily Bollingmoore

Details

SpinTel Monthly Bill
 TTV CEO Update - Wednesday 6 November
 "Take it to the Table" TTV's November Newsletter
 Child Safe Sport Module 5 completed
 Thanks to organisers of Social Night

Details

Confirmation of booking for Term 4 dates
 Application for 2025 funding via Commercial Club, Albury
 Letter of thanks for 2025 sponsorship
 AlburyCity's NSW Seniors Festival 2025 - expression of interest
 Code of Conduct Warning
 NSW WWCC details from Cody Luton for updating in RevSport
 2024 Participation Survey for period 1 July to 30 September
 Query re invoice for October cleaning
 Sponsors Newsletter
 Voucher for Sunday sessions for project raffle sponsorship