

**AWTTA – Meeting Minutes****Date: 28 March 2025****Location of Meeting:** AWTTA Clubhouse**Start of Meeting:** 6.15pm**Status:** **Draft****Present:** Terry Caldwell (President), Ian Radley (Vice-President), Janet Freer (Secretary), Emily Bollingmoore, Michelle Bowd, Ashley Harding
Justin Fowler (Treasurer) – attended for Treasurer's report and relevant action items only then departed meeting at 6.45pm.**Apologies:** Chris Grealy, Marie Richardson**Absent:** Nil**Agenda Item 1: Approval of Minutes from Meeting held on 14/02/2025.****Mover:** Ian Radley **Seconder:** Ashley Harding *Accepted***Agenda Item 2: Matters Arising from Previous Meeting**

Nil, only Action and Grant Items to be considered.

Agenda Item 3: Treasurer's Report

Justin Fowler presented a report for the period ending 28 February 2025. Noted that the Club remains in a sound financial position.

Mover: Ian Radley **Seconder:** Michelle Bowd *Accepted***Agenda Item 4: Action and Grant Items****a. Action items**

- **03/24 Insulation of playing area** – intending to submit application in next round of NSW Community Building Partnership Grant, possibly opening in September. External covering with special paint considered a more practical option than removing the roof to undertake internal insulation work.
- **01/25 Maintenance of robots** – Terry Caldwell reported that two are working well and are being used for school group. An extra robot is in storage. Cody Luton has indicated he is interested in ensuring the robots are kept in working condition.
- **02/25 Keenagers InterClub Event** – Terry Caldwell reported that 53 visitors and 21 local entries were received. Thanks were extended to the volunteers who assisted during this event. Kerry Bell and team catered for this event. Donation of \$1000 to be made to Foodshare for the food sourced by Kerry Bell for this event.
- **06/25 Honour Boards amendment** – still to be completed by Border Sign Studio.
- **07/25 Induction requirements** – Justin Fowler has now completed the Child Safe Sport modules. WWCC and Director Education online modules are still to be completed.
- **08/25 ABR details updated** – online option to be investigated further.
- **09/25 Review and renewal of insurance** – Justin Fowler advised that he has paid our insurance for this year. He will approach other potential insurers later in the year so that the Committee can review options prior to renewing for next year.
- **11/25 School sessions for Term 1** – Terry Caldwell is supervising the Albury High School sessions (approx. 20 students) on Wednesdays and Bruce Cowan is supervising the James Fallon High School sessions (17-20 students) on Thursdays. Volunteers will be sought to cover these sessions when Terry and Bruce are unavailable.



- **12/25 Sponsors** – Ian Radley reported that three new sponsors have been signed up: Hume Retirement Resort, Stewart Gould Real Estate and Kelly & Astill Regional Lawyers. Hume Retirement Resort has also indicated a willingness to support team events if the opportunity presents itself. Discussion was then held about a request received from a potential sponsor to send information to all members as an alternative to the current sponsorship package offered. The Committee decided it was not appropriate for members' details to be used in this way and asked Ian Radley to respond to the potential sponsor accordingly.
 - **13/25 Bank account to replace petty cash** – Justin Fowler reported that he has spoken to Bendigo Bank about setting up an additional account, with cards that can be issued to nominated members, to replace the use of petty cash. It was agreed that these arrangements be put in place as soon as possible.
 - **14/25 Victorian Country Championships player tops** – Ashley Harding advised he has decided not to proceed with having sponsors on a different top for players to wear at this event. Ashley has instead commenced seeking orders for the current Club tops which should be available by June.
 - **15/25 Scoreboards purchased** – Ashley Harding and Ian Radley to finalise the order for new scoreboards.
 - **16/25 Review of Wednesday sessions** – Ian Radley reported that he has met with Coordinators and is hoping to get something in place for early next season.
- b. Grant items**
- **05/24 AlburyCity (Community Infrastructure Fund 2025-26)** – outcome pending.
 - **01/25 AlburyCity (Event Partnership)** – endorsed \$1,000 sponsorship and requested invoice to be sent. Acquittal to be completed at end of 2025.
 - **02/25 NSW Community Building Partnership Grants** – application was not successfully submitted. Proposed that we try again in the next round which possibly opens in September.
 - **TTA Equipment & Facilities Grant** – applications open from 17 March until 21 April. Given that our Club was successful in the previous round of this grant, it was decided not to submit an application for this round.

Agenda Item 5: Correspondence – Email/Mail

Refer Appendix A.

Mover: Ashley Harding **Seconder:** Emily Bollingmoore *Accepted*

Agenda Item 6: General Business

- **Registrations**
Ian Radley raised the need for Coordinators to follow up payment of registrations to ensure timely completion. It was noted that the online payments process has changed the way registrations are received which has impacted on tracking of payments.
- **TTV matters**
 - AGM and Annual Awards – Saturday 10 May at MSAC. We have been advised that AWTTA has been selected as a winner for an award. Terry Caldwell volunteered to attend this event on behalf of the Club.
 - Centenary Gala Dinner – Friday 4 July at Lakeside Pavilion, Albert Park. Early bird price \$155 per individual. Information has been sent to all members about this event.
 - History book – “100 years of Victorian Table Tennis – A Smashing Success” is now available. Early bird price is \$60 per copy. Agreed that the Club would order a copy to be kept in the Clubroom for members to view.
 - Victorian Seniors Festival – will be held in October. Clubs asked to host a “come and try” day during October for inclusion in the official program. Agreed that Keenagers



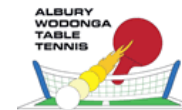
sessions would be promoted during this period. Janet Freer to complete EOI form before due date of 31/03/2025.

- Senior and Junior Tournaments (May 17 and 18)
Terry Caldwell advised that Kerry Bell will not be available to do the catering at these tournaments. Noreen Jacobs has offered to undertake this task, with assistance from other members. Discussion was then held about the need for a modified menu to be offered instead of trying to have too many options available. Some members of the Committee also expressed concerns about using supplies sourced through Foodshare, especially when catering for tournaments and events. Recommended that the catering group leader should be discerning in receiving supplies from Foodshare for events and ensure that it suits an appropriately planned menu.
- Supervisors for School competitions
CHS-Riverina competition is to be held on 1 April – Terry Caldwell and Bruce Cowan will share supervision duties for this event.
Ovens & Mitta Schools competition has been booked for September 16 and 18 – Terry Caldwell will seek volunteers to assist with supervision closer to the date.
- Kitchen cleaning
Discussion was held about oven and floor cleaning in the kitchen, especially after events. Decided that Michelle Bowd would purchase a steam cleaner for the Club as an alternative to mopping the floor. Oven to be wiped down after each use.
- Other Matters
Wet floor signs – Michelle Bowd to purchase two of these signs.
First Aid supplies – kits have recently been checked. Replacement supplies to be purchased by Janet Freer. Terry Caldwell to purchase the replacement defibrillator pads.

Date of Next Meeting: Friday 9 May 2025

End of Meeting: 7.17pm

----- END OF MINUTES -----



APPENDIX A: Correspondence

Date received	Received from	Details
14/02/2025	Richard Boucher, AlburyCity	Notification of Valuers requiring access to building
14/02/2025	Marie Richardson	Copy of Director Education certificate
17/02/2024	NSW Office of Sport	On the Ball February 2025
17/02/2025	Table Tennis Victoria	WWCC Report for AWTTA
17/02/2025	SAPIO Credit & Billing	Invoice for alarm monitoring 15/02/2025 to 14/03/2025
17/02/2025	Platinum Finishing Group	Quote for painting of external shed in Dulux Coolroof for grant application
19/02/2025	Gen Dohrmann, TTV CEO	TTV CEO Update - Wednesday 19 February
19/02/2025	Phil Males, President/Treasurer NSWCTTL	2025 NSW Country Invitational Championships - Teams Event only - Gosford
25/02/2025	Table Tennis Victoria	TTV Strategic Planning Survey & Online Forum
25/02/2025	Table Tennis Victoria	"Take it to the Table" TTV's February Newsletter
27/02/2025	Aaron Bykerk, Team Leader Events, AlburyCity	AlburyCity Event Partnership application successful
28/02/2025	Delited Cleaning Services	Invoice for February cleaning
3/03/2025	Accounts Table Tennis Victoria	Invoice for memberships paid during February
3/03/2025	JJ's Waste & Recycling	Invoice for February - 2 collections x 1 bin
3/03/2025	Joe Moran, Optimum Clinic	Response to Sponsorship proposal and offer for members
4/03/2025	Tierre McCormack, Albury Netball Association	Response to parking concerns at Greenfield Park
5/03/2025	SpinTel Customer Service	SpinTel Monthly Bill
5/03/2025	AlburyCity	Invoice for Loan repayment
6/03/2025	Table Tennis Victoria	Notice of 2024 Table Tennis Victoria AGM
10/03/2025	Destination NSW	Applications Now Open - 2025/26 Regional Event Fund
10/03/2025	Table Tennis Australia	TTA e-Newsletter - February
12/03/2025	Gen Dohrmann, TTV CEO	Invitation to Table Tennis Victoria Annual Awards Soiree - category winner
12/03/2025	Wormald (Service Albury)	Invoice for routine service period 02/02/2025 to 01/08/2025
13/03/2025	Gen Dohrmann, TTV CEO	TTV CEO Update - 12 March - Centenary Gala Tickets On Sale!
17/03/2025	SAPIO Credit & Billing	Invoice for alarm monitoring 15/03/2025 to 14/04/2025
18/03/2025	NSW Office of the Children's Guadian	Is your organisation implementing the Child Safe Scheme?
18/03/2025	Steven Bingley, Alcohol and Drug Foundation	Good Sports catchup
20/03/2025	Table Tennis Victoria	"Take it to the Table" TTV's March Newsletter
21/03/2025	Table Tennis Victoria	2025 State Pathways Session - sessions available
26/03/2025	Tanya Aggarwal, Table Tennis Australia Ltd	Spinneroos Term 2, 2025 Expression of Interest
27/03/2025	Justin Fowler	Child Safe Sport Modules 1-5 completed
27/03/2025	Phil Males, President NSWCTTL	Notice of 2025 Annual General Meeting of NSW Country Table Tennis League
28/03/2025	Table Tennis Victoria	2025 State Pathways Sessions - May to July dates now open



Date sent	Sent to	Details
21/02/2025	SmartyGrants (online)	Application for 2025 Community Building Partnership Grant
24/02/2025	Oscar Yam, Events & Clubs Officer, TTV	Director Education course - Marie Richardson for updating in RevSport
24/02/2025	Gerard Lukassen, Border Sign Studio	Details of name correction to be made on honour board
24/02/2025	Hume Retirement Resort	Potential sponsor follow-up
24/02/2025	Stewart Gould Real Estate	Potential sponsor follow-up
27/02/2024	Tierre McCormack, Albury Netball Association	Parking concerns at Greenfield Park on Thursday evenings
3/03/2025	Joe Moran, Optimum Clinic	Potential sponsor follow-up
6/03/2025	Kelly & Astill, Regional Lawyers	Potential sponsor follow-up
12/03/2025	Gen Dohrmann, TTV CEO	Acknowledgement of invitation to TTV Annual Awards Soiree